



North Carolina Public Health
Working for a healthier and safer North Carolina
Everywhere. Everyday. Everybody.

North Carolina Division of Public Health
Lead Hazard Management Program for Renovation, Repair and Painting
5505 Six Forks Road, 2nd Floor, Room D-1, Raleigh NC 27609-3806

Arrival Time: AM / PM	Codes: X = Not Observed NA = Not Applicable Y = Yes N = No * = Discussed Requirement
Departure Time: AM / PM	
Date:	
Weather:	
Project Complete: Yes / No Contractor on site: Yes / No	For Compensation: Yes / No Applicable Project: Yes / No

Assignment # _____ Complaint # _____
FIELD DATA COLLECTION CHECKLIST FOR RENOVATION

Project Address	City	Zip	County
Firm Name & Address		Firm Certification #	
Renovator Name and Telephone #	Renovator Cert. #	Owner/Occupant Name	
<input type="checkbox"/> Copy of contract / scope of work (written / verbal by owner / firm) <input type="checkbox"/> Greater than 6 SF/ room - Interior Work <input type="checkbox"/> Greater than 20 SF - exterior work <input type="checkbox"/> Demolition of painted surface(s) <input type="checkbox"/> Window replacement <input type="checkbox"/> Year Built _____ <input type="checkbox"/> Emergency Renovation			

A. Documentation (§ 745.84, § 745.86, 10A NCAC 41C.0901, .0902, .0903, .0906, .0907)	
1. Information Distribution provided by Firm (Renovate Right booklet/Certified Mailer/Signs Posted for Common Area)(as applicable).	
2. Lead testing results by Certified Renovator using EPA recognized test kit, provided in writing prior to the start of renovation activities.	
3. Copy of Firm Certification on site.	
4. Copy of Individual Renovator Certification on site.	
5. Training records for workers. (not required to be on site)	
6. Photo Id for Inspector, Risk Assessor or DST.	
B. Prohibited Work Practices (§ 745.85, 10A NCAC 41C .0906)	
1. Open-flame burning or torching of lead-based paint.	
2. Use of high speed machines (sanding, grinding, etc.) without HEPA exhaust control.	
3. Operating a heat gun >1100°F to remove lead-based paint (observed charred paint/surfaces).	
C. General Work Practices (§ 745.85, 10A NCAC 41C .0906)	
1. Warning signs posted.	
2. Work area is properly contained.	
3. HEPA vacuum used when necessary	
4. Waste is contained, no leaks and sealed before removed from work area for storage or disposal.	
5. Waste is removed each day and stored under containment, in an enclosure, or behind barrier and not accessible.	
6. Waste transported in a manner that prevents the release of dust and debris.	
7. Certified Renovator: A. On site during work site prep. _____ B. On site during post-renovation clean-up. _____ C. Available by phone. _____	
D. Interior Work Practices (§ 745.85, 10A NCAC 41C .0906)	
1. Isolated work area.	
2. Objects removed from work area or covered with plastic sheeting or other impermeable material and edges sealed.	
3. All HVAC ducts in work area sealed.	
4. Windows and doors closed in work area, and doors covered with plastic sheeting.	
5. Floor surface covered with taped down plastic sheeting in the work area a minimum of six feet beyond the perimeter of the work area or sufficient to contain dust/debris.	
6. Maintained integrity of containment	
7. All personnel, tools, and other items are free of dust and debris when exiting the work area.	
E. Exterior Work Practices (§ 745.85, 10A NCAC 41C .0906)	
1. Close all windows and doors within 20 feet of the renovation.	
2. Doors being used must be sealed in a manner that allows personnel to pass through.	
3. Ground is covered with plastic sheeting or other disposable impermeable material extending a minimum of 10 feet per floor beyond the perimeter or sufficient to contain dust/debris.	

